

Mastercard Foundation Alumni Network Committee

Do you get excited by the idea of starting something new, with lasting impact?

Do you believe in the power of networks and young people to make a difference in your community and country?

Can you lead and support a team to tackle challenges and inspire people around you?

The Mastercard Foundation Alumni Network is an ambitious group of young people creating youth-led communities across Ghana, Rwanda and Uganda bound together by shared values of service and giving back. Our goal is to build a thriving network of transformative leaders contributing to social and economic transformation in Africa, at national, continental and global levels. We are looking to select an alumni leadership committee to drive the vision and activities of these alumni chapters. These committees facilitate the network to drive social change, connecting people and opportunity.

As a voluntary committee member, you will receive a stipend, professional development opportunities, and assistance with community give-back projects. There will be compensation for any out-of-pocket expenses from participating in the committee, like travel and food. Details of this to be discussed during the on boarding into the role.

If you're not based in Ghana, Rwanda or Uganda, the network will be expanding later in 2020 so please keep an eye out online when we start to work in other countries across Africa!

Skills

We are looking for a diverse range of applicants with a mix of different skills. This role is well suited for anyone with one or more of the following skills:

- Can communicate well in person and in writing; from writing project proposals, to managing social media posts; event organising and delivering presentations, to one-to-one networking
- Can build, lead and manage a team of young people
- Have negotiation and influencing skills, and can listen to others around you
- Are highly organised, work well in a team, and have a proactive approach
- Have budgeting, or financial management skills
- Are strategic thinkers, alongside those that enjoy operational level detail

Deliverables

As part of the committee, you'll be expected to do the following –

- Create a committee vision and mission for the network, aligned to that of the Mastercard Foundation

- Set the direction of the committee by planning what might happen during the 12-month term of the committee, and then implement the plan (i.e. activities, deciding on roles in the committee, and preparing budgets)
- Establish the governance structure of the committee (i.e. management, processes and procedures that guides the network)
- Ensure the network is as inclusive and diverse as it can be; think about which people represents your community, now and in the future
- Actively engage alumni across the network; reaching out to them, and ensuring their voice is at the centre of all decision making
- Embed data collection and management processes from the beginning – what do you need to be able to communicate your success?
- Create a framework to measure the impact the committee has had
- Plan for and manage the next committee recruitment in 2021, and then train and mentor this group; this is likely to be influenced by what you have learnt and how you would do things differently
- Work collaboratively with your peers, alumni, young people, and the Mastercard Foundation staff team

You'll love this role if you...

- Feel excited about working in a 'start-up' type environment, and have an entrepreneurial spirit
- Believe in the power of young people to drive change in your community
- Enjoy building communities and networks around young people
- Feel energised supporting and inspiring the people around you
- Are visionary and can mobilise a team
- Think creatively, critically, and strategically to address the key challenges in your community
- Are keen to gain new skills and be exposed to different experiences that will help your overall professional development
- Are committed to social transformation
- Enjoy learning and developing through tackling new challenges
- Want to develop your leadership skills
- Are a keen volunteer, who will enjoy varied training and development opportunities, acknowledging that there will be appropriate cost compensation.

Application process

Does this sound exciting? We hope so!

Please apply by 23:59 on Friday 24th January 2020 through the application portal – <https://mcfalumni.smapply.io/>

Before you prepare and submit your application, please read the following carefully

- To be eligible, you must be a former recipient of support from the Mastercard Foundation, either directly or through partners, such as scholarship or business entrepreneurship training, and will reside in Ghana, Rwanda or Uganda for the duration of the commitment starting from April 2020.
- The commitment length is 12 months; with a maximum dedication of 16 hours per month
- The application should be written in English, and the video should be spoken in English
- If you choose to record a video instead of writing answers to the questions in the portal, please can you record and upload this to a private YouTube channel and send us the link in the dedicated area of the application portal. Make sure that your voice is clear by listening back to it once you've recorded it and before you submit it.
- After the application deadline has passed, your application will have 2 rounds of assessment before we make a decision on who to shortlist for interview. The interview will likely be online, however if an in person interview is preferred please note this will be in the capital city of the country chapter you are applying to.
- The proposed interview dates are Monday 17th February – Friday 28th February 2020, and the orientation training will be end of March/ beginning of April 2020. If you are unable to make the orientation training dates, we're unable to progress your application.
- If shortlisted, you will have a choice of having an in person or online interview.
- If you have any questions about the application process, or the role, please email mcfalumni@mastercardfdn.org. If you are reading this before the 8th January 2020, please note that the inbox will not be monitored until then, so we will reply to your email after 8th January 2020.